

# Hands-on Data Protection & Cyber Security Workshop



The Hands-on Data Protection Officer (DPO) course, taught in a workshop format, is the first in the ASEAN region to offer a hands-on training programme that equips professionals, managers and executives (PMEs) with new competencies to enable them to perform their jobs as data protection officers.

Based on a practical approach, this 2-day course provides DPOs with the competencies they need to devise and implement policies and practices required by the Data Protection Act (DPA) and to support their organisation's compliance with it cost-effectively, efficiently and productively.

*Graduates of the course will get a Certificate of Competency awarded by Straits Interactive.*

We don't just train you – we show you how to assess and treat compliance risks in the context of your organisation's activities.

At the end of the course, you have a Compliance Manual for your own organisation plus data privacy management software and other tools you may need!

.... with roadmap to International Certification

## Learning Outcomes:

- Step-by-step plan and checklist for DPOs to start DPA compliance IMMEDIATELY (based on NPC's 5 Step Guidance)
- Manage compliance using the online Data Protection Management System (DPMS), following NPC's 32 point checklist
- Customise your Data Privacy & Information Security Policy for your organisation (based on ISO27002)
- Privacy Programme Management - Guidance & best practices from experienced privacy practitioners

## COURSE OVERVIEW

### Module 1

Complying with the Philippines Data Privacy Act from an information life cycle perspective

Hands-on Project 1: Identify risks and potential breaches in your current organisation

### Module 2

Roles & Responsibilities of the Data Protection Officer & How to Conduct a Privacy Impact Assessment

Hands-on Project 2: Conduct a PIA of your own Organisation to determine gaps and risks

### Module 3

Information Security: Policy, Templates & Tools

Hands-on Project 3: Create, customise and Implement your Privacy and Data Protection measures to address information security gaps in your own organisation

### Module 4

Privacy Programme Management & Breach Reporting Procedures

Assessment and Final Project Presentation on effective Privacy / Data privacy programme management

Call us at **+63.917.5150.369** or email at **philippines.sales@straitsinteractive.com** for course fees & training dates. You can also refer to our website **<https://goo.gl/21u33m>** for more information

In-house training consisting of two full days is also available.

## Complete compliance toolkit!

- Data Protection Management System (3 months licence in classroom setting - 1 user; option to renew)
- Data Protection / Information Security templates
- DPA best practices and PIA templates
- Set up a compliance manual for your organisation
- Certificate of Competency

"I find this course very practical and it actually gives you a good understanding of how to move forward. Implementing PDPA is not just putting up notices here and there. There are so many things to consider, like infosec policy, BYOD policy, etc., that we have to put in place. Not only that, there's such a thing as audit. Overall I find it useful and if you really want to implement PDPA, this is the workshop that you have to go for."

*Teh Ah Huat — UMMC*

"Very Interactive workshop that got us involved as much as we could. By the end of the workshop, we've done half the work that needs to be done. So far one of the best workshops I've attended."

*Prita — Ramsay Sime Darby*

"The usefulness of this course is that it is put in a structured manner on how to go about assessing, improving and sustaining the whole issue of PDPA. I think that the most useful thing is that you have developed a good software to support the effort."

*May Lim — World Executive*