



# Data Protection Management System (DPMS)

## DPO-in-a-Box

With privacy breaches in the public eye and more privacy laws and standards being implemented including Europe's General Data Protection Regulation (GDPR), appointing a Data Protection Officer (DPO) is crucial. Equip your DPO with DPMS DPO-in-a-box, an easy-to-use platform which provides all the tools and modules needed to operationalise, step-by-step, a privacy framework, and demonstrate compliance with privacy laws and standards across multiple jurisdictions. Modules work seamlessly together and are simple and intuitive to use.

### Benefits for DPOs:

- **Get stakeholders and key functions on board** the Privacy Programme using DPMS
- **Conduct Gap Analyses** for relevant privacy laws or standards. DPMS enables side-by-side comparison with Gap Analyses for multiple jurisdictions
- **Remediate gaps** such as by implementing policies and measures and demonstrate compliance
- **Conduct Data Mapping** to know where the personal data sits in your organisation, how it is collected, used, shared, and who handles it
- **Conduct Impact Assessments (DPIAs/PIAs)**
- **Gain insights** from intelligent analysis
- Document and manage **incidents and requests**
- **Educate and test** staff on privacy principles
- **Distribute and track acceptance** of policies
- **Maintain records of processing activities**

### Benefits for Management:

- **Know where your organisation stands in terms of compliance**, with drill-downs to entities such as countries and departments
- **Have clear visibility of gaps and actions**
- Ensure a **Privacy Programme is in place** with **clear accountability and demonstrable compliance capability**
- **Strengthen trust and confidence** in the organisation

#### Ideal for:

- Small & Medium enterprises that are already familiar with data privacy laws but need automated tools to manage the compliance process
- Consultancy & law firms looking to support their clients
- Companies that need to track compliance across multiple lines of business or business entities

HR	IT	Sales
<b>Collection Points used by HR</b> <ul style="list-style-type: none"> <li>Facebook information of job applicants, employees or former employees</li> <li>Job Search Portals</li> <li>LinkedIn profiles of job applicants, employees or former employees</li> <li>Outsourced Services - HR / Recruitment</li> </ul> <b>Personal Data collected by HR:</b> <ul style="list-style-type: none"> <li>Biometric data</li> <li>Citizenship</li> <li>Country of birth</li> <li>Country of origin</li> <li>Date of birth</li> <li>Gender</li> <li>Government issued identification number (e.g. Identity card number, foreign identification number)</li> </ul>	<b>Collection Points used by IT</b> <ul style="list-style-type: none"> <li>Information Technology</li> <li>Mobile Apps - Developed in-house</li> <li>Mobile Apps - Outsourced</li> </ul> <b>Personal Data collected by IT</b> <ul style="list-style-type: none"> <li>Citizenship</li> <li>Country of birth</li> <li>Country of origin</li> <li>Date of birth</li> <li>Gender</li> <li>Government issued identification number (e.g. Identity card number, foreign identification number)</li> <li>Household / Personal Income</li> <li>Language spoken or written</li> <li>Marital Status</li> <li>Name</li> </ul>	<b>Collection Points used by Sales</b> <ul style="list-style-type: none"> <li>Department - Sales</li> <li>External Sales Associates</li> <li>Financial Advisors</li> <li>Sales</li> </ul> <b>Personal Data collected by Sales</b> <ul style="list-style-type: none"> <li>Citizenship</li> <li>Country of birth</li> <li>Date of birth</li> <li>Gender</li> <li>Household / Personal Income</li> <li>Language spoken or written</li> <li>Marital Status</li> <li>Nationality</li> <li>Passport Number</li> <li>Race / Ethnicity</li> <li>Age</li> </ul>

Overall Progress	25%
GDPR Privacy Principles	30%
Consent	20%
Rights of Data Subjects	10%
Controllers and Processors	80%
Personal Data Breaches	
Data Protection Impact Assessment (DPIA)	10%
Data Protection Officer	
Program Governance	
Cross Border Data Transfers	10%

- Manage data subject requests for access and correction, etc.
- Manage data breach documentation and response
- Manage other incidents such as complaints

- Administer e-learning and competency quizzes on data privacy
- Track employee acknowledgement of your new policies
- Keep a record of all training and communications
- Maintain a healthy standard of awareness of data privacy laws with our Competency Assessment Tool
- Maintain records of processing activities
- Conduct audits to identify and address non-conformities



- Assess regulatory requirements & risks against data privacy laws
- Generate a visual view of your organisation's current compliance status and data inventory
- Map personal data into Process, Collection and Usage, Disclosure and Storage repositories

- Conduct Risk Assessments and document Risk Treatments
- Determine security gaps in your organisation
- Conduct Impact Assessments (DPIAs/PIAs)
- Implement administrative, physical and technical controls as action plans
- Generate Data Protection and Info Security Policies that are tailored to your organisation's needs
- Generate intelligent analysis and recommendations
- Compare data privacy regulations across multiple jurisdictions

Data Privacy Audit of Sales... all records

← Back   ↑ New Record   Bulk Assign Users

ID	Before	After	Type	User	Description	Status	Date Updated	Actions
1			Inspection	Consultant euco	Customer records with personal data left on desk in view of passers by  Consultant euco: Customer records containing personally identifiable information such as name, date of birth, address, telephone number, current loan information and income range were left on a desk in full view of passersby.	In Progress	2018-06-21 12:48 PM	Actions
2			Observations	Consultant euco	Personal Data records thrown in waste paper basket  Consultant euco: Personal Data records were thrown in a waste paper basket at HR reception desk. These contained the names, current income and companies of job applicants and could have been retrieved from the waste paper basket by any passerby near the reception desk.	In Progress	2018-06-21 12:53 PM	Actions
3			Observations	Consultant euco	Personal data records left at an unattended photocopier  Consultant euco: Copies of the personal identification documents and photos of customers were left	In Progress	2018-06-21 12:54 PM	Actions

More information:  
<http://bit.ly/DPmgtsys>